

# Volunteer Application Form

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We ask all applicants to complete this form.

It asks for your basic contact information and a little background information on what you'd like to get out of volunteering for us.

Please email your completed form to **info@aboyerd.org**

If you don't have access to an email, you can post your paper version using the address shown on the last page. Please type or handwrite clearly in capital letters.

## Personal Details

<b>Preferred Title</b>	
<b>First Name</b>	
<b>Surname</b>	
<b>Address</b>	
<b>Post Code</b>	
<b>Telephone Number (Mobile)</b>	
<b>Telephone Number (Home)</b>	
<b>Email</b>	

When you join us as a volunteer, your email address will be added to our mailing list for the ABOYERD newsletter and our volunteer specific newsletter. This is one of the main ways we communicate updates, news and volunteering information – if you wish to opt-out from the mailing list please let us know.

## Volunteer Role

Please provide information below about the volunteer role you are applying for, and why you want to volunteer with ABOYERD.

<b>Role applying for</b>	
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Please tell us why you want to volunteer with ABOYERD and what you hope to get from your experience with us. This can include any relevant voluntary or paid experience, or any qualifications, hobbies or interests that you have had that you feel would help you undertake the role that you are applying for.

<b>Why do you want to volunteer with ABOYERD ?</b>



Please continue on a second sheet if you need to

**Have you volunteered before? Organization? Role?**

<b>Other skills/interests that may be of use? e.g. – other languages spoken, design skills</b>	
<b>Where did you find out about our volunteer opportunity?</b>	

## Availability

When would you be able to volunteer with us? Please provide the times you are available.

Certain volunteering opportunities are dictated by scheduled events and days our staff work. The role descriptions may mention a minimum commitment per week.

We ask that you commit to volunteer with us for a minimum of 6 months due to the resources involving inducting and training new volunteers.

	Monday	Tuesday	Wednesday	Thursday	Friday
AM					

<b>PM</b>					
<b>We may have community events on a Saturday or Sunday. Would you be willing to volunteer on a weekend?</b>					

<p><b>Do you have any particular needs that we should be aware of so we can support your volunteering with us? For example, induction loop, laptop computer?</b></p>
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## Supporting Information

Please provide us with the names of two people to provide a reference. For some roles we will only contact one referee e.g., office-based volunteering. Referees must be over the age of 18 and must not be related to you. These can be previous employers, college or university tutor, personal acquaintances or anyone else who can comment on your suitability for the volunteer role.

Referees should have known you for at least two years.

<b>First Referee</b>	
<b>Full Name</b>	
<b>Address</b>	
<b>Telephone</b>	
<b>Email</b>	
<b>How do you know this person?</b>	

<b>Second Referee</b>	
<b>Full Name</b>	

<b>Address</b>	
<b>Telephone</b>	
<b>Email</b>	
<b>How do you know this person?</b>	

I declare that the information in this application form is correct to the best of my knowledge and acknowledge that by signing this form I give my consent to sensitive personal information being recorded and stored securely by ABOYERD.

<b>Signed</b>	
<b>Date</b>	

*Electronic signature/written signatures are both accepted.*

**Thank you for showing interest in volunteering with ABOYERD!**

Please return this form to **info@aboyerd.org** or a hard copy to our office at CAMPOST  
Building Dschang, first storey

**We will be in touch soon.**