



VACANCIES AT AGRICULTURE AND BIOCONSERVATION ORGANIZATION FOR YOUTH EMPOWERMENT AND RURAL DEVELOPMENT (ABOYERD)

The Organization

Agriculture and Bio-conservation Organization for Youth Empowerment and Rural Development (ABOYERD) is a grassroots Cameroon-based conservation organization headquartered in Dschang. ABOYERD's mission is to promote the protection of wildlife and their ecosystems through scientific research, conservation awareness and community outreach for sustainable human and wildlife coexistence in priority conservation areas in Cameroon. Currently, ABOYERD is operating major projects – the Campo Ma'an Great Apes and Elephants Protection Program (CAMGAEPP) and the Ngouroumoutou Program. CAMGAEPP is aimed at supporting the conservation of great apes and forest elephants in the Campo Ma'an National Park area while the Ngouroumoutou Program is aimed at supporting the conservation of pangolins, their habitats and associated wildlife species while improving the livelihoods of fringe communities. For both programs, our approach involves scientific research, environmental education and conservation awareness, and community outreach.

1. Environmental Education Officer

We are seeking an environmental education officer to work with our team in planning and leading the implementation of programs that will enhance public enjoyment of the environment while promoting environmental awareness with talks, presentations, guided walks and workshops. The role will be based at various locations, with much focus on our two current sites of interest – the Campo Ma'an National Park and the Mbam Djerem National Park.

Responsibilities

As an environmental education officer, you'll need to:

- Research and develop educational programs and resources for schools, adults, families, community groups or visitors to sites of special environmental interest.
- Promote educational programs and resources to the target audience through leaflets, newsletters, websites and social media.
- Communicate the activities of the organization with the external world especially through social media, radio and television.
- Liaise with colleagues, teachers and community groups on the design and delivery of educational programs.
- Give talks in schools or to community groups on environmental issues.
- Teach groups and interpret the natural environment for them on-site by leading guided walks and answering questions.
- Organize events and activities to raise awareness of environmental issues.
- Train others, such as teachers, in the use of resources and in delivering educational sessions.
- Recruit, supervise and work with volunteers.
- Act as a point of contact for teachers, educationalists and colleagues and respond to requests for information on educational issues.
- Evaluate the effectiveness of programs and write reports for the organization or funding bodies.
- Carry out risk assessments, particularly for outdoor activities.
- Write plans, reports and press releases.

Position Requirements

- Relevant University Degree preferably in communication or animation

- Proven ability to manage large and varied workloads and deal constructively with diverse people.
- Proven ability to prioritize tasks, meet deadlines and work with limited supervision.
- Pro-active, stable and robust character and a good team-player
- Ability to develop clear goals and identify priority activities and assignments
- Demonstrated experience in education and community outreach.
- Strong communication and inter-personal skills; demonstrated ability to work in a multi-disciplinary and multi-cultural team.
- Fluency in written and spoken French and English
- A passion for wildlife and conservation
- Computer literacy
- Ability to independently design and disseminate conservation messages
- Ability to effectively use social media platforms like Facebook, Twitter and LinkedIn.

2. Livelihood Assistant

We are seeking a livelihood assistant to work with our team in planning and supporting the implementation of programs that will provide indigenous people in wildlife conservation priority areas with livelihood alternatives. The role will be based at various locations, with much focus on our two current sites of interest – the Campo Ma’an National Park and the Mbam Djerem National Park.

Responsibilities

As a livelihood assistant, you'll need to:

- Assist development of livelihood programs in consultation with the livelihoods coordinator and target indigenous communities.
- Collect baseline data, assess, identify and inform the organization on opportunities and gaps on livelihood programs.
- Keep track of baseline data, progressively update, monitor, evaluate and report the trend of livelihood activities.
- Ensure project activities target beneficiaries in the most effective way and identify new and better ways of livelihood assistance.

- Identify supply chain and markets for products produced a result of projects managed.
- Identify and develop opportunities for employment with emphasis on gender balance and social inclusion; support beneficiaries in setting up small businesses and incorporate cooperative associations.
- Help obtain appropriate association certificates and business certificate/licenses and assist with opening of bank accounts for local communities in the project target geography.
- Formulate project proposals on the cash-based intervention and help assist in writing work plans for these projects.
- Identify weakness and strengths in the livelihood department and help assist to map the best way forward to enhance strengths and mitigate adverse impacts or weaknesses.
- Identify existing private and public sector organizations working within the target area to foster relationship and collaboration to achieve common goals and better results.
- Participate in organizing, facilitating and supervising community mobilization activities.
- Identify and ensure technical assistance is provided for appropriate nature-based solutions with focus on viable livelihood activities such as mushroom production, sustainable collection of NTFPs like Njansang (*Ricinodendron heudelotii*) and Guinean pepper (*Xylopiya aethiopica*), apiculture, aquaculture etc.
- Identify skills and knowledge gaps in financial literacy and ensure necessary corrective measures are taken to fill these gaps.
- Write timely quality, weekly, monthly, quarterly, biannual and annual reports to the management, the Executive Director and any other duties as directed by the project management team.

Position Requirements

- University degree in agriculture, development studies or related fields. Advanced degree preferred.
- At least 2 years relevant experience in agriculture and economic extension programs.
- Experience in working with remote communities.
- Familiar with appropriate community entry, community engagement processes and sensitive to diverse cultural settings.
- Experience in working in a livelihood, gender balance and social inclusion or related project implementation activities.
- Proactive and creative approach in managing dynamic situations.
- Excellent team orientation and engaging with diverse range of stakeholders.

- High integrity and willingness to conduct her/himself transparently and open to constructive criticism.
- Excellent organizational skills, ability to determine priorities and attention to details.
- Willingness and capacity to work in the field and travel frequently to project sites when needed.
- Proven experience in data collection, data input and output systems, and data management systems.
- Able to work in a multicultural context as a flexible and respectful team player.
- Able to work under pressure with minimum supervision.
- Computer literacy
- A passion for wildlife and conservation
- Excellent conceptual, oral and written communication skills, preferably in French.

How to Apply

Interested and qualified candidates, who meet the above qualifications, skills, and experience, should send their detailed Application / Cover Letter and CV together with the names and contact information of three (3) references to: info@aboyerd.org using “ABOYERD Environmental Education Officer” or “ABOYERD Livelihood Assistant” as the subject of the mail. This is an urgent call and the application deadline is 25/07/2022.

Note

- Qualified female applicants are encouraged to apply.
- Only shortlisted candidates will be contacted for interview.
- The applicants for the post of Environmental Education Officer are also required to produce a **communication plan of maximum one page** and send together with the documents mentioned above.
- ABOYERD is an equal opportunity employer dedicated to hiring and supporting a diverse workforce. However, priority will be given to female candidates.
- We are committed to cultivating an inclusive work environment and look for future team members who share that same value.